



January 24, 2023

Honorable Mayor Jayne Lankford and City Council members,

The Mineola Chamber of Commerce is seeking street closures for the 2023 May Fiesta Festival. This year the festival will be held on Saturday, May 6th. The map titled "May Fiesta Street Closure" depicts the streets we seek to close for the festival.

Because of its central location, we would like to use the rocked area on the corner of Johnson Street and Commerce Street for the dining tent, beer garden, and Chamber information center.

The street will be the same as it has been in the past with the addition of extending Johnson's Street's closure all the way to Blair Street, and Kilpatrick Street from Line Street up to the north entrance of E-Z Mart.

I am always available for any questions. You may reach me at 903-569-2087.

Thank you,

A handwritten signature in black ink that reads "Danielle Vance". The signature is written in a cursive, flowing style.

Danielle Vance
Chamber Coordinator
Mineola Chamber of Commerce



City of Mineola

Street Closure Request

Name: Danielle Vance
Address: 101 E Broad St. City, State, Zip: Mineola, TX 75773
Phone number: 903-569-2087 email address: Chamber@mineola.com
Name of organization: Mineola Chamber of Commerce
Event: May Fiesta
Date & time of closure (to include setup and takedown): May 6, 2023 6:00am - 6:00pm

Streets/Location of area to be closed:

see attached map

****Please include a map detailing the area(s) requesting to be closed**

Event coordinators are responsible for trash collection and removal after the event. Please contact City Hall for additional dumpsters/receptacles if needed (at current rates).

You are required to alert the building owner/operators in the street closure area of the street closure either a minimum two weeks before the event or once the council has approved the request. This includes the Historic District sidewalk walking district.

Do you have insurance coverage for the event? No Yes (if yes, please include copy of the policy)

Return form to City Secretary at Mineola City Hall, 300 Greenville Highway, Mineola, TX 75773, fax 903-569-6551, or ckarch@mineola.com.

